2. It is the responsibility of student to distinguish between their own ideas and
knowledge from information derived from other sources;
3. Sources as used in this policy includes primary and secondary sources published
in print or online and also information and opinions received directly from other
people in the course of academic dialogue
Guides to Using Sources
4. In order to promote sources recognition and acknowledgment of work of others,
each discipline should develop or adopt by references its guides to citation which
is generally accepted in those disciplines;
5. Each faculty should create sufficient awareness of the existence of its guide to
citation. In this regard, Faculties must make deliberate effort to teach students
or junior academics on how to avoid plagiarism, realizing that it involves
academic dishonesty, unethical conduct, violation of the copyright of others
which are protected by the law, and will unavoidably affect the quality of
students produced by the University, just as it may impair the image of the
University, if the U

the responsibility of students and staff to learn how to properly integrate others’
ideas in their works.
10. It is misconduct for the staff or student not to recognize the works or
contributions of others in his or her own work.
Disciplinary Action and Sanctions for Violation of Policy

(d) The Dean shall thereafter present to the Faculty Board of Studies of the decision
of the meeting of Dean and the Head of Department on the case for ratification.
The decision of the Faculty Board of studies shall be communicated to the
student